



Job Description

Good Samaritan Family Resource Center, Inc.

Position: Family Advocate – Family Planning Specialist (Bilingual/Spanish)
Reports To: Family Support Director
Salary Range: \$17.25 an hour- 40 hours a week, non-exempt union position
Benefits: Health and Dental Insurance provided for employee and their dependents.
Life and disability insurance provided for employee.

The Organization

Good Samaritan is an innovative multi-service non-profit agency in the Mission District of San Francisco. Our mission is to help immigrant families access needed services, develop self sufficiency, and participate fully as members of the community. Our staff is a diverse team willing to take different and unique approaches to the challenges facing our families.

Position Summary

Working with the Family Planning Clinic of Good Samaritan, the advocate promotes the well-being of immigrant families through family-centered, strength-based services including education, support, advocacy, case management and awareness of community services and resources.

Specific Responsibilities

Advocacy/Case Management

- Provide intake, referral and advocacy work on behalf of participants with immediate or short term needs, providing comprehensive case management to 25 participants per year
- Work directly with each participant for 3-18 months, assisting them to identify their own needs and strengths and to set and reach their own goals
- Work as a member of the Family Planning Clinic and Family Support Department teams
- Work with the teen Promotores program
- Teach and model skills and strategies for accessing services, goal setting, problem solving, conflict resolution, communication, parenting, and other areas relevant to family's well-being
- Attend meetings, appointments and hearings with participants as needed
- Maintain intakes, assessments, case files and other relevant reports and data
- Participate in a variety of case-related meetings at family, agency and multi-agency levels

Other Responsibilities:

- Help design, coordinate, and facilitate family planning and reproductive health classes, support groups and other activities
- Serve as a liaison between Planned Parenthood Golden Gate and Good Samaritan
- Help and support the Family Planning Clinic as advocate
- Conduct community and family outreach and education
- Assist other GS participants with immediate or short term needs as time permits
- Explain GS classes and programs to new participants
- Assist families at the reception desk as needed
- Be responsible for determined admin tasks for Good Sam
- Actively participate in or lead staff/program/team/committee meetings and trainings
- Assist Family Support Director in the coordination of current programs
- Assist Family Support Director in developing new programs, as needed

- Attend team and committee meetings as scheduled
- Ensure that daily decisions, communication, interaction and activities incorporate the Good Sam Values (Respect, Trust, Integrity, Corazon, Participation, Innovation)
- Ensure that programs and services are aligned with Good Sam's Mission and Vision

Qualifications

- BA or MA in Social Work/related field or equivalent years of experience
- At least one year experience in Case Management or related case work
- Bilingual Spanish/English required (in reading, writing, and speaking), bicultural preferred
- Knowledge of reproductive health and family planning services
- Experience working with Latino immigrant population and understanding of immigrant issues
- Education or training in Family Planning and Reproductive Health or related field
- Education, experience or willingness to be trained in domestic violence field
- Familiarity of child abuse reporting laws
- Knowledge of Mission District and citywide resources
- Experience with facilitation of support groups, workshops and/or classes
- Share GS values (Innovation, Participation, Integrity, Trust, Respect, and Corazón)
- Strong understanding of relationship building, confidentiality and professional boundaries
- Excellent written and verbal communication skills and computer literacy
- Valid CA drivers license

Skills and Abilities

- Ability to communicate effectively with strong verbal and writing skills
- Culturally competent interviewing skills
- Ability to establish strong working relationships with families experiencing chaos, stress and severe emotional disturbances
- Ability to conduct assessments and develop appropriate plans of care
- Ability to balance roles of counselor, advocate and teacher

Please email a cover letter and resume to:

vcastro@goodsamfrc.org